

Town of Lamoine, Maine
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Lamoine, ME 04605
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Requests for Proposals/Invitation to Bid Solid Waste and Recycling Transportation Program (December 2005)

The Town of Lamoine is accepting proposals and bids for its solid waste program. The proposals are to provide containers for municipal solid waste (MSW) collection at the Lamoine Transfer Station; empty said containers and transport the refuse to the Penobscot Energy Recovery Company in Orrington; provide containers to collect recyclable materials and periodically empty said containers and transport recyclable materials to the Maine Resource Recovery Association collection point in Bangor. The successful bidder will also maintain all collection containers in good working condition.

Minimum specifications-MSW

- At least 130 yards of collection capacity is to be provided. Containers ideally will be 10-yard front-load dumpsters. Bidders may propose alternate container types to match available trucking options, provided containers fit within the configuration of the transfer station. Any transfer station alteration will be made at bidder's expense.
- Transport is to be at least twice weekly – once on Saturday mornings prior to the opening of the transfer station, and once on Mondays before noon.
- Transporter is to comply with all commercial trucking regulations and provide general liability and workers compensation insurance at State of Maine minimums with the Town of Lamoine named as additional insured.
- Transporter will be required from time to time to make extra hauls (especially around Christmas holiday) and will provide a "per extra trip" cost as part of the contract.
- Contract length is 5-years.

Minimum specifications – Recycling

- Containers to be provided will include appropriate containers for (at least):
 - Corrugated Cardboard
 - Newspaper & Magazines
 - Tin Cans
 - Clear and colored glass
 - Plastics (#2 HDPE at minimum)
 - Office paper

- Containers are to be located within the confines of the Lamoine Transfer Station in a configuration acceptable to the Town of Lamoine
- Containers are to be emptied and transported on a schedule to ensure adequate room for continued recycling collection.
- Accurate accounting is to be provided on materials transported from the Lamoine Transfer Station to MRRA collection facility on a monthly basis.
- Transporter is to ensure pickup of recycled material within 5-days of notification that containers are to be emptied.

Submission Information

Proposals shall be submitted to the Lamoine Town Office, 606 Douglas Highway, Lamoine, ME 04605 no later than 4:30 PM on January 26, 2006. Submissions shall include the name, mailing address, physical address, telephone number, fax number (if applicable), e-mail address (if applicable), contact name and title of the bidder. The RFP shall clearly state what equipment the contractor owns or intends to use to fulfill the contract, the total annual cost of the contract (segregated by MSW transport and Recycling Transport). Additional information may be attached to the bid submission sheet and is encouraged. Submissions shall also include at least three references from other municipalities/commercial entities as the contractor sees fit.

The Lamoine Board of Selectmen reserves the right to accept or reject any and all submissions. The submissions will be opened and read aloud at a regular Selectmen's meeting on Thursday, January 26, 2006 at 7:00 PM. Selectmen may analyze the bids and may or may not award a bid at that time. Final action in regard to bid awards will be taken no later than February 23, 2006.

Other

The new contract will commence on July 1, 2006 and terminate on June 30th 2011. A formal contract arrangement enumerating the proposal will be entered into between the town and the successful contractor prior to the effective date of the contract. This contract will require either a surety bond or an irrevocable letter of credit from a financial institution assuring the town that the contractor has the financial resources necessary to execute the contract.

All contractors submitting RFP's are encouraged to visit the Lamoine Transfer Station and may make arrangements to do so by contacting Stuart Marckoon, Town Administrator, at the Lamoine Town Office during regular business.

MSW Transport & Recycling Transport Bid Submission Sheet

Company Name		Contact Name	
Address		Office Phone	
City, State, Zip		Fax Number	
e-mail address		Other Phone	

I offer the following bid for MSW & Recycling Transportation as per the guidelines in the Request for Proposal dated December 2005:

Year	MSW Cost	Extra Trip Cost	Recycling Cost
2006-07			
2007-08			
2008-09			
2009-10			
2010-11			

Please attach information listing equipment to be used in the transportation and collection of both MSW and Recycling at the Lamoine Transfer Station

Please attach at least three references (either other municipalities or commercial entities).

It is my understanding this contract is to begin on July 1, 2006, and if chosen as the successful bidder, my firm must supply the necessary proof of insurance and either a surety bond or irrevocable letter of credit in order to sign the contract. I understand the Town of Lamoine may accept or reject any and all bids. I understand this bid is due on January 26, 2006 by 4:30 PM at the Lamoine Town Hall, 606 Douglas Highway, Lamoine, ME 04605

Signature

Printed Name

Title

Date